

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTANT SERVICES – SELECTION OF FIRMS)**

**Country:** IRAQ

**Project name:** Reconstruction of Hawija Technical Institute

**Sector:** Higher Education and Scientific Research, TVET Sub-Sector

**Consulting Services:** Project Management and Supervision Consultancy Services

**Mode of Financing:** Installment Sale

**Financing No.:** IRQ1050

The Reconstruction Fund for Areas Affected by Terroristic Operations- Iraq has received financing from the Islamic Development Bank toward the cost of the Reconstruction of Hawija Technical Institute Project and intends to apply part of the proceeds for Project management.

The Project Management and Supervision Consultancy Services: the scope considers supporting the Executing Agency (EA)/ Project Management Team (PMT) in project management, procurement, and contract administration, Design and constructability plan review and supervision, financial management, disbursement, training in quality TVET delivery and M&E of the project as per the IsDB procedures and guidelines.

The Project Management and Supervision Consultancy firm under IsDB financing will be recruited who and tasked to provide necessary management services support to the EA/PMT. Specifically, the key scope of service includes but is not limited to:

- i) Manage procurement process following relevant IsDB guidelines, including generating final contracts' tender/ bidding documents, and contract administration upon validation and approval of designs and constructability plans and BOQs.
- ii) Capacity building in Quality TVET Delivery,
- iii) Support the PMT in preparation and maintaining appropriate accounts, including processing the withdrawal applications and disbursements;
- iv) Preparation of periodic progress reports and completion reports in formats agreed on with IsDB and EA;
- v) and monitoring all contracts, including development, and maintaining an effective M&E system.
- vi) Reviewing and validating detailed engineering designs from local institutions.
- vii) Supervising construction and contracts to ensure compliance with agreed designs, specs, and schedules. Also, assessing Interim Payments, variations, and issuing handover certificates.

The Consultant service is expected to start in Oct. 2024 and last approximately 4 years, with intermittent input from the Consultant's key experts. The Consultant would always maintain sufficient staff, with a clear allocation of duties, to deliver the professional services needed.

The Reconstruction Fund for Areas Affected by Terroristic Operations (REFAATO) now invites eligible consulting firms ("Consultants") to indicate their interest in providing the services. Interested Consultants must provide specific information demonstrating they are fully qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.).

The short-listing criteria are:

- a) The consultant conforms with IsDB eligibility rules;
- b) The consultant is expected to have wide work successful experience in the field of project management and construction supervision of projects in the social sector and capacity building in quality TVET delivery;
- c) the Consultant's experience of managing at least two projects of a similar nature and complexity comparable to the required services, implemented satisfactorily within the last 10 years;
- d) The Consultant should have experience in IsDB or other similar MDB-funded projects with proven knowledge of MDB's fiduciary procedures such as procurement, contract administration, design and constructability validation, disbursement management, and M&E;
- e) The consultant shall be free from conflicts of interest that give rise to a competitive advantage. Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Paragraphs, 1.23, and 1.24 of the Guidelines for Procurement of Consultant Services under Islamic Development Bank Project Financing (the "Procurement Guidelines"), setting forth IsDB's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A consultant will be selected following the Quality and Cost Based Selection method from the short-list of consulting firms from the IsDB member countries.

Interested consultants may obtain further information at the address below during office hours from *09:00 to 14:00 hours (Baghdad Local Time)*.

Expressions of interest may be delivered in written form to the address below (in person) or via email by May 12, 2024.

**Reconstruction Fund for Areas Affected by Terroristic Operations- ReFAATO**

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